



Privacy Policy

Protecting your private information is our priority. This Statement of Privacy applies to Expert Advisor Application and Client Network Member Application, and Outlighten LLC and governs data collection and usage. For the purposes of this Privacy Policy, unless otherwise noted, all references to Outlighten LLC include www.outlighten.com and Outlighten. The Outlighten application is a Expert Advisor Talent Bench or Client Network Application application. By using the Outlighten application, you consent to the data practices described in this statement.

Collection of your Personal Information

In order to better provide you with products and services offered, Outlighten may collect personally identifiable information, such as your:

- First and Last Name
- Mailing Address
- E-mail Address
- Phone Number
- Employer
- Job Title
- Company Name

If you purchase Outlighten's products and services, we collect billing and credit card information. This information is used to complete the purchase transaction.

Outlighten may also collect anonymous demographic information, which is not unique to you, such as your:

- Age
- Gender

We do not collect any personal information about you unless you voluntarily provide it to us. However, you may be required to provide certain personal information to us when you elect to use certain products or services. These may include: (a) registering for an account; (b) entering a sweepstakes or contest sponsored by us or one of our partners; (c) signing up for special offers from selected third parties; (d) sending us an email message; (e) submitting your credit card or other payment information when ordering and purchasing products and services. To wit, we will use your information for, but not limited to, communicating with you in relation to services and/or products you have requested from us. We also may gather additional personal or non-personal information in the future.

Use of your Personal Information

Outlighten collects and uses your personal information to operate and deliver the services you have requested.

Outlighten may also use your personally identifiable information to inform you of other products or services available from Outlighten and its affiliates.

Sharing Information with Third Parties

Outlighten does not sell, rent or lease its customer lists to third parties.

Outlighten may, from time to time, contact you on behalf of external business partners about a particular offering that may be of interest to you. In those cases, your unique personally identifiable information (e-mail, name, address, telephone number) is transferred to the third party. Outlighten may share data with trusted partners to help perform statistical analysis, send you email or postal mail, provide customer support, or arrange for deliveries. All such third parties are prohibited from using your personal information except to provide these services to Outlighten, and they are required to maintain the confidentiality of your information.

Outlighten may disclose your personal information, without notice, if required to do so by law or in the good faith belief that such action is necessary to: (a) conform to the edicts of the law or comply with legal process served on Outlighten or the site; (b) protect and defend the rights or property of Outlighten; and/or (c) act under exigent circumstances to protect the personal safety of users of Outlighten, or the public.

Opt-Out of Disclosure of Personal Information to Third Parties

In connection with any personal information we may disclose to a third party for a business purpose, you have the right to know:

- The categories of personal information that we disclosed about you for a business purpose.

You have the right under the California Consumer Privacy Act of 2018 (CCPA) and certain other privacy and data protection laws, as applicable, to opt-out of the disclosure of your personal information. If you exercise your right to opt-out of the disclosure of your personal information, we will refrain from disclosing your personal information, unless you subsequently provide express authorization for the disclosure of your personal information. To opt-out of the disclosure of your personal information, visit this Web page <https://editor.wix.com/html/editor/web/renderer/render/document/6c0b4dab-0a95-43a1-8341-fe7dbc5744f8/opt-out>.

Right to Deletion

Subject to certain exceptions set out below, on receipt of a verifiable request from you, we will:

- Delete your personal information from our records; and
- Direct any service providers to delete your personal information from their records.

Please note that we may not be able to comply with requests to delete your personal information if it is necessary to:

- Complete the transaction for which the personal information was collected, fulfill the terms of a written warranty or product recall conducted in accordance with federal law, provide a good or service requested by you, or reasonably anticipated within the context

of our ongoing business relationship with you, or otherwise perform a contract between you and us;

- Detect security incidents, protect against malicious, deceptive, fraudulent, or illegal activity; or prosecute those responsible for that activity;
- Debug to identify and repair errors that impair existing intended functionality;
- Exercise free speech, ensure the right of another consumer to exercise his or her right of free speech, or exercise another right provided for by law;
- Comply with the California Electronic Communications Privacy Act;
- Engage in public or peer-reviewed scientific, historical, or statistical research in the public interest that adheres to all other applicable ethics and privacy laws, when our deletion of the information is likely to render impossible or seriously impair the achievement of such research, provided we have obtained your informed consent;
- Enable solely internal uses that are reasonably aligned with your expectations based on your relationship with us;
- Comply with an existing legal obligation; or
- Otherwise use your personal information, internally, in a lawful manner that is compatible with the context in which you provided the information.

Children Under Thirteen

Outlighten does not knowingly collect personally identifiable information from children under the age of thirteen. If you are under the age of thirteen, you must ask your parent or guardian for permission to use this application.

Opt-Out & Unsubscribe from Third Party Communications

We respect your privacy and give you an opportunity to opt-out of receiving announcements of certain information. Users may opt-out of receiving any or all communications from third-party partners of Outlighten by contacting us here:

- Web page: <https://editor.wix.com/html/editor/web/renderer/render/document/6c0b4dab-0a95-43a1-8341-fe7dbc5744f8/opt-out>
- Email: contactus@outlighten.com
- Phone: 317-644-4144

E-mail Communications

From time to time, Outlighten may contact you via email for the purpose of providing announcements, promotional offers, alerts, confirmations, surveys, and/or other general communication. In order to improve our Services, we may receive a notification when you open an email from Outlighten or click on a link therein.

If you would like to stop receiving marketing or promotional communications via email from Outlighten, you may opt out of such communications by "replying STOP" or "clicking on the unsubscribe button".

Changes to this Statement

Outlighten reserves the right to change this Privacy Policy from time to time. We will notify you about significant changes in the way we treat personal information by sending a notice to the primary email address specified in your account, by placing a prominent notice on our

application, and/or by updating any privacy information. Your continued use of the application and/or Services available after such modifications will constitute your: (a) acknowledgment of the modified Privacy Policy; and (b) agreement to abide and be bound by that Policy.

Contact Information

Outlighten welcomes your questions or comments regarding this Statement of Privacy. If you believe that Outlighten has not adhered to this Statement, please contact Outlighten at:

Outlighten LLC
8520 Allison Pointe Blvd., Ste 220
Indianapolis, Indiana 46250

Email Address:
lisagoodson@outlighten.com

Telephone number:
317-644-4144

Effective as of July 05, 2023